

# Trailside Elementary PTO

## Meeting Minutes

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March 1, 2023

### ATTENDEES

Stephanie O'Connor, President; Cortni Swisher, Treasurer; Julie Sommers, Secretary; Dominique Smith, Academics; Jessie Knowles, Social; Katheryn O'Connor, Fundraising; Tarabeth McNeil, Health & Wellness; Brittney Moloczniak, Communications; Tracy Fike, Principal; Michelle Owen, Teacher Liaison

### Principal Updates / Tracy

Reminder to make sure we sign kids out/keep track of them when hosting after-school programs where adults aren't required to attend.

Open meeting next week: What topics to bring up? Invite one of the new School Board members or a PCEF representative? We can set up live and Zoom in library. Will send a special Times edition Monday with the link.

Breakfast with Friends: Coffee for Trailside Spanish-speaking community. Will discuss what they can expect from the school and how the school can support them. Eva is getting everything, but PTO could fund it.

Reminder links for 2023-24 school registration have been emailed. We should push message to parents that it's helpful to return asap as it helps the school plan and advocate for more teachers if necessary.

### Teacher Liaison Updates / Michelle

Noticing lots of RTP stuff is still on walls. We need to clean up after all our wonderful programs.

5<sup>th</sup> grade considering requesting a PTO grant for the upcoming field trip to Leonardo. Tracy said she will cover it.

### President's Updates / Stephanie

PTO Open Meeting: Will reach out to new School Board members.

Next Year: One open position (Secretary). Possibly a second for Staff Support (as a split within the Social role). Taking suggestions for people to fill those, or requests to switch positions.

Bylaws: We'll set up a separate meeting to discuss.

Jessie brought a plan to split the Social position into two: Social/Staff Support. Splitting Social and adding a role does make sense right now.

Michelle added thoughts on room parents: It would be helpful if teachers could invite parents to be room parents. This would help ensure classes are equally represented/supported. Would also like to figure out how we can share parent email lists without violating privacy. Perhaps an "opt-in"? Having teachers send emails for room parents can lead to confusion and more work.

Spelling Bee: Should we support students advancing? Will include in morning announcements. Anything else? Breakfast? Flowers?

March 17: Since it's now a school day, maybe we'll do coffee and bagels (green!) for teachers.

### **Treasurer / Cortni**

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Vote on Teacher Grant: Alex Bacall (4th DLI) - \$340 Alternative Seating (Trimester 3 Funds)  
Voted unanimously in favor. Megan can order on Amazon.

Meeting Date for Bylaws: 5/5 10am

Conflict of Interest Policy: Will check who has not yet signed and will resend.

Friday Spirit Days: Clarification on who is heading this up and if there is student recognition for those participating? Jessie and Katheryn from the PTO but Laura Waugaman has been working with the student council and letting them take the lead. Recognition on morning announcements has been the reward so far. It's a process, may be bumpy for a bit.

Trivia Night Budget: Since we're not doing Trivia Night, should we vote to adjust the budget to zero? Stephanie said we don't need to vote on expenditures that aren't there, we could just delete it, but if we do want to do it in the future, may want to keep. Decided to delete.

Journalism group: Same question. Mrs. Fiedler normally takes the lead and will do if she has the capacity. We will keep this as a line item for now, but clear the budget number.

Veteran's Day Assembly: Were there any expenses? No, all was contributed.

Bike to School Day: Will do in May. Date is set by Basin Rec. Will put on calendar when set.

Reimbursements: Needs reimbursement forms to process payments, please submit.

Dominique (RTP, MCT Merch, Spelling Bee)

Tarabeth (Mileage Club, Bike to School, MCT DVD Supplies)

Steph (Coffee)

Jessie (PCT Snacks, SB Travelers) - Jessie said these were her personal contributions.

## **Secretary / Julie**

Will send an email to vote to approve January meeting minutes.

## **Fundraising / Katheryn**

Dream Big Dreams Fundraiser:

Packet Stuffing: Wednesday 3/15 1:30-3:00

Packets distributed: Friday 3/17

Kick-off assembly: Monday 3/20

Final Dance Party: Friday 3/31

Information/Materials Packet: Went over packet info, including program overview, incentives and additional materials such as a thank you template.

Two high school students are helping with a video for the kick-off.

Katheryn will dress as Johnny from Sing, will do a sing-a-long with Sing songs. Also will have student council helping and will provide felt costume masks for them.

The front office will announce prize winners each day.

If the school meets its goal, will turn Principal Fike into an ice cream sundae at Talent Show.

Was mentioned that cash donations are good for us moneywise, we keep full amount, no fees.

## **Academics / Dominique**

Spelling Bee Recap: Biggest takeaway was the bee provides wonderful life and learning experiences for kids. Doing the in-person format was a success. About 40 kids participated, winners of 2/3 and 4/5 (Charlee and Morgan) will go on to Regional Bee in Draper 3/11.

French author update: She will be here in 2 weeks. Will get more information to post on Social and put in Times.

Talent Show Date Change: Originally 4/6, will now be in May - Wed, 5/10 1:15. Will host the Fike Sundae celebration from the Fun Run to open the event.

Science and Art Night: Set for 4/27 5-7 pm, Open House format. Kids will get a punch pass and can walk around the school doing interactive science experiments. Dominique attended a similar event in SLC and was impressed. She is teaming up with McPolin for ideas/resources.

At the event she attended, there were 8 experiments that were volunteer-led in classrooms with people coming and going. The school's teachers and Principal were very involved. She's uncomfortable asking our teachers, but if presented and explained well, it may generate

excitement with our teachers. Was suggested we could offer benefits, like sending an email describing the event and offering dinner/gift cards to the 1<sup>st</sup> 10 teachers showing interest/availability. Tarabeth mentioned the school may have a fund to be used to pay teachers who participate in this type of event. Dominique will discuss with Tracy.

Dominique is also working with our art teacher to do a community piece as well as some type of work that relates art and science.

Was also suggested to recruit high school students that may need volunteer hours.

Missoula Theater 2023 Date: Has been waiting to see when housing is available for MTC staff, but need to book to secure any date. After discussion was decided 11/13-11/18 is best. Will book it now.

### **Social / Jessie**

St. Patrick's Day Dance: Friday 3/10 5-7 pm. Planning is coming along. Eva will give each free lunch recipient 3 free tickets to use at the dance.

PTC: Teacher Meals were well received and appreciated. They especially loved the breakfast on the final day.

### **Communications/ Brittney**

Nothing to report.

### **Health & Wellness/ Tarabeth**

Mileage Club Return Dates: waiting to see when the weather/snow will allow a return.

RWE: moving along with planning. Megan and Eva are taking the lead.

Girls on the Run/Let Me Run: only one boy has signed up for the boys' program.